

CAIS Users Group Meeting Day 1 (DRAFT)

October 19, 2004 - Tuesday
8:30 AM to 4:00 PM
Hotel Santa Fe
Santa Fe, NM

Type of meeting:

General Information and Exchange of Site Feedback on using the Condition Assessment Information System (CAIS) database.

Attendees: Site CAIS Administrators and Inspectors, CAIS Support Contractors and HQ Technical Monitor.

Agenda

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| 1. Greetings, Introduction and Logistics | Terry Christie | 8:30 |
| 2. Site Introductions | | |
| 3. Site Round Robin.. Status of CAIS and Condition Assessment (CA) program | All Sites, HQ, RSIS | |
| BREAK | | |
| 4. CAIS & FIMS Contract Status | TBD | |
| 5. ME-90 Facilities Mgmt Audits | TBD | |
| 6. RSIS Status | Dennis McDermitt | |
| 7. CostWorks Training Round Robin Q&As | Open Discussion | |
| LUNCH | | |
| 8. CostWorks OSF Model Development Status | RSIS & RS Means | |
| 9. CostWorks Rollout, Training & Plans for 2005 | RSIS & RS Means | |
| 10. CostWorks License Issues | RS Means | |
| 11. CostWorks Integration ... CAIS & FIMS | RSIS & RS Means | |
| 12. CostWorks Reports for Bldgs. & OSFs | RSIS & RS Means | |

Additional Information

Special notes: Cellular Phones and Beepers are to be turned off during the meeting in consideration of others.

CAIS Users Group Meeting Day 2 (DRAFT)

October 20, 2004 - Wednesday
8:30 AM to 4:00 PM
Hotel Santa Fe
Santa Fe, NM

Type of meeting:

General Information and Exchange of Site Feedback on using the Condition Assessment Information System (CAIS) database.

Attendees: Site CAIS Administrators and Inspectors, CAIS Support Contractors and HQ Technical Monitor.

Agenda

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| 1. House Keeping Business | Terry Christie | 8:30 AM |
| 2. CAIS Centralization Enhancements for DOE HQ | Dennis McDermitt | |
| BREAK | | |
| 3. CAIS Webification status & plans | Dennis McDermitt | |
| 4. CAIS Support of TYSPs | TBD | |
| 5. Condition Assessments Reqmts. & RPAM | TBD | |
| LUNCH | | |
| 6. DMC Whitestone Projection Methods | TBD | |
| 7. CAIS Project Module enhancements | Ken Rowe | |
| 8. CAIS/FIMS Interface Status | Dennis McDermitt & Ken Rowe | |
| 9. Best Practices for New Users (Naval Reactors) | Round Robin | |

Round Ro

Additional Information

Special notes: Cellular Phones and Beepers are to be turned off during the meeting in consideration of others.

CAIS Users Group Meeting Day 3 (DRAFT)

October 21, 2004 - Thursday
8:30 AM to Noon
Hotel Santa Fe
Santa Fe, NM

Type of meeting:

General Information and Exchange of Site Feedback on using the Condition Assessment Information System (CAIS) database.

Attendees : Site CAIS Administrators and Inspectors, CAIS Support Contractors and HQ Technical Monitor

Agenda

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|---------------------------------------|-------------------------------|
| 1. House Keeping Chores | Terry Christie |
| 2. CAIS Enhancements.. Site Wish List | Dennis McDermitt & Ken Rowe |
| 3. CAIS Priorities & Schedule | Dennis McDermitt |
| BREAK | |
| 4. CAS Web Page Redesign | Ken Baker, Open Discussion |
| 5. Training Needs/Mgmt. Briefings | RSIS |
| 6. Next Mtg. Plans.. 1 or 2 mtgs? | Terry Christie, Site Feedback |
| 7. NETWORK Charter | Terry Christie, Site Feedback |